

**NEW EDUCATOR PREPARATION PROGRAM PRE-PROPOSAL
FORM 2**

Program Information

Program Name: Principal Professional Certification Program

Institution Name: Western Washington University

Degree Granting/Certification Unit: College of Education
(e.g. College of Education)

Degree or Certification Only: Certification

Level: Professional Certification
(e.g. Master's, Professional Certification)

Endorsement(s) (for teacher preparation): n/a

Proposed Start Date: September 2007

Projected Enrollment (FTE) in Year One: 10 - 15 Projected Full Enrollment: 2010: 30-40
(year) (#FTE)

Institution Accreditation Status

- ☒ Attach letter that verifies regional accreditation
☐ Attach letter that verifies HECB approval (for degree program)

Description of Resources to Support Program

The Professional Certification Program will be a self-supporting program operated through the Extended Education and Summer Programs (EESP) office.

Faculty and staff will be hired to support the program on an as needed basis.

Student Advising/Support: Student Advising/Support will occur throughout the candidates program. This includes: Faculty available to consult with candidates prior to entering the program; intense advisement/support during the entry seminar; individual advising/support as candidates move through their core and culminating seminars through site visits as well as distance support (e-mail; blackboard; Poly Com, etc.). In addition, the WWU Educational Administration Program offers a quarterly Open House/Advising Session for all students.

Travel: Faculty Advisors will be in the field available to meet with candidates and members of their school/district. Reimbursement for travel is available. Our program currently supports extensive travel for field visits/advising/supervision.

Technical Support: Support provided through OSPI; local ESD; Professional Associations; and university level supports such as library, research and technology.

Financial Aid: n/a

Practica/Internships: n/a

Description of district partnerships:

The administrator Professional Certification program at Western Washington University is founded on a statewide partnership involving the Association of Washington School Principals, the Washington Association of School Administrators, the Washington Council of Educational Administration Programs (representing all of the state's administrator preparation programs), and the Office of Superintendent of Public Instruction. This partnership will continue as programs are implemented. Formal partnerships with individual districts (such as are found in teacher Professional Certificate programs) are likely to be limited because of the smaller number of candidates that will be involved. However, programs will regularly communicate and collaborate with districts to ensure that the Professional Certificate process fulfills its vision of job-embedded professional development.

Description and examples of how the institution infuses diversity into learning opportunities and the campus culture:

Woodring College of Education is committed to transformational change that supports increased understanding and respect for differences and similarities among people and cultures.

Woodring College of Education facilitates learning that prepares and advances quality educators and human services professionals throughout their careers. As academic leaders, educators and scholars, we seek to:

- Construct and transform knowledge through integrating research, theory and practice;
- Develop collaborative partnerships that promote the well being of individuals, families, and the community;
- Model innovative strategies that effectively challenge learners to employ best practices;
- Cultivate student competence through extensive field experiences with exemplary practicing professionals;
- Evaluate for continual program improvement;
- Act with respect for individual differences.

Woodring College of Education endeavors to foster a culture of learning and reciprocal community relationships that advances knowledge, embraces diversity, and promotes social justice.

Woodring College of Education meets this commitment to diversity through targeted recruitment and retention of a diverse faculty and student body; modeling of culturally responsive teaching; and integration of diversity issues in all curriculum and field experiences.

Woodring Diversity Committee

One of the ways the College fulfills this commitment is through the work of its Diversity Committee.

Woodring Diversity Programs, Activities, & Initiatives

Diversity Action Plan (see Diversity Committee above)

- Action Plan
- Annual Progress Reports

Recruitment and Retention of Diverse Students

- Teacher Education Pre-Admission Mentor
- Future Teachers of Color Promise Scholarships
- Woodring tours, campus visits, student panels
- North Cascades and Olympic Science Partnership

Recruitment and Retention of Diverse Faculty

Inclusive Curriculum

- Diversity is Addressed in Program Curriculum
- Experiences in Diverse Settings

- Assessment of Diversity Knowledge, Skill, and Dispositions
- Faculty/Staff Professional Development
- Diversity Committee Workshops
 - Faculty and Staff of Color Conference
 - Co-sponsored community events
- Woodring College Diversity Resources
- Center for Educational Pluralism (CEP)
 - Ershig Assistive Technology Resource Center
 - Northwest Center for Holocaust, Genocide and Ethnocide Education
 - Pacific Northwest Children's Literature Clearinghouse
 - Center for Continuing Education in Rehabilitation
 - Teaching English to Speakers of Other Languages (TESOL)
 - Diversity Flashpoints
- Partnerships & Initiatives
- Whatcom Human Rights Task Force
 - Community Leadership Advisory Council
 - Nooksack Valley Center for Children and Families
 - SEMY Migrant/Bilingual Student Leadership Conference
 - Northwest Indian College
 - North Cascades and Olympic Science Partnership
- Connections to the University
- President's Office
 - Ethnic Student Center
 - Office of Student Life
 - Critical Moments Project
 - WWU Foundation
 - Equal Opportunity Center/Human Resources
 - Minority Employees Council
 - Provost
 - Project Kaleidoscope
 - SMATE
 - Student Outreach Services
 - University Communication
 - Academic Departments
 - Alumni Association

Program location(s):

Seminar sites will include: Bellingham; Bremerton and Seattle. Distance learning will be available through the use of blackboard; teleconferencing; e-mail connection, etc.

Data/information to support need for the program:

Professional Certification programs are needed to allow holders of residency principal and program administrator certificates to earn a professional certificate as required by WAC. The 2007-2008 academic year will be the first in which significant numbers of administrators will become eligible for the program. The best available estimate is that about 300 administrators across the state will need access to professional certificate programs in a typical year. However, since many new administrators are still operating under the initial/continuing certificate system, it will be several years before those full numbers are achieved.

Length of program:

The WWU program consists of 15 credits:

Entry Seminar = 3 Credits (Self-Assessment; development of Contract/Plan of Study, etc.)

Core Support = 10 Credits (Mentor assigned; site visits; support with Entry Tasks, etc.)

Culminating Seminar/Presentation = 2 Credits (Preparation; Portfolio Presentation, etc.)

Scheduling ☐ Day Classes ☐ Evening Classes ☐ Weekend Classes
Attendance Options ☐ Full-time ☐ Part-time

Total cost of program: Approximate Cost = \$3,500

Description of what is unique about the program (how does it fill a niche not filled by existing approved programs):

As of March, 2007, there are no existing approved programs for the administrator Professional Certificate. The proposed program at Western Washington University, in common with all other administrator Professional Certificate programs, will provide focused, individualized, and job-embedded professional development to principals, assistant principals, and program administrators in the early years of their careers.

Outline of Assessment System:

In common with other programs, the administrator Professional Certificate program offered by Western Washington University will assess candidate proficiency through a final presentation using a common rubric based on the professional certificate benchmarks.

Program effectiveness will be assessed through candidate surveys following the entry seminar and completion of the programs; surveys of individuals who assess the final presentations; and analysis of candidate work samples.

The program will also work with state officials to develop means of assessing long-term impact on candidate performance.

Contact Information

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Endorsement by Chief Academic Officer

4-5-07

Date



Endorsement by Dean of Degree Certification Unit

4/5/07

Date